

President Munroe called the meeting to order at 5:32 pm followed by the Pledge of Allegiance.

Members Present: Trustee Andrade, Trustee Butcher, Trustee Eandi (arrived at 5:45 pm), Trustee Giles-Brown, Trustee Kindred (arrived at 5:53), Trustee Reiss, President Munroe, Clerk Gerberding

APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON October 14, 2025.

Trustee Andrade made a motion approving the minutes for the Regular Board Meeting on October 14, 2025. Trustee Butcher seconded the motion. The motion passed unanimously.

APPROVAL OF FINANCIAL STATEMENTS AND BILLS

Trustee Butcher made a motion approving the financial statements and bills. Trustee Andrade seconded the motion.

Roll Call Vote was taken:

Trustee Andrade - yes	Trustee Butcher - yes
Trustee Giles-Brown - yes	Trustee Reiss - yes

The motion passed with 4 yes votes and 0 no votes.

ANNOUNCEMENTS AND PRESENTATIONS

Pres. Munroe explained a slight change in processes. Pam Klobnak in the office is in the process of taking over for board prep fully in January. So, each member will get a green folder with board packet information and mail. Those folders need returned to the Clerk each month to be returned back to the office for future use. The goal of the process shift is realignment of job descriptions.

PUBLIC FORUM:

N/A

REPORTS

Chief of Police – Tim Sommer

See attached report – highlights below.

- A. 3 interviews of potential officer candidates were conducted last week with more information to come as background checks, etc. clear in the process.
- B. Active Shooter training will be on 11/26/25 at one of the Rochester schools. This falls over fall break so no students will be present.
- C. An ILEAS grant of approximately \$20,000 to purchase equipment has been submitted.

Public Works Superintendent – James Foster

See attached report – highlights below.

- A. All water meters are now cellular in the Village except for Razzos. They have a very specific issue that they are dealing with on this.
- B. Rochester Estates needs to have their meter changed, but do not currently have a shut-off so that issue is being resolved.
- C. Vandevanter was out last week for yearly maintenance on the Lift Station.
- D. \$33,000 on asphalt and \$15,000 on equipment rental for the total street project is being completed.
- E. There is a leak in the roof at Village Hall. It is under warranty so it will be repaired. A date has not been determined yet.
- F. The 2 staff that have been working on their CDLs are not quite finished yet, but are close.
- G. The intersection of Maxheimer Rd and Rt 29 had some visibility issues. The grass has since been mowed. Supt. Foster is working to determine if Maxheimer Rd is legally listed as a county road or a village road, which comes into play with MTF and TIF district money. Pres. Munroe is also working on finding paperwork.

OLD BUSINESS:

ORD 25-29 - Consideration of an Ordinance Amending the Village's Code of Ordinances to Impose Regulations Regarding the Operation of Low-Speed Electric Vehicles And Other Actions in Connection Therewith. Trustee Butcher handed out sample ordinances from other municipalities – Sherman, Williamsville, and Chatham. Chatham said they don't really have an issue. Sherman said they are seeing them but have no plans to address it. Williamsville shared out a flyer with their residents but have not done anything formally yet. Leland Grove has put an ordinance in place. They added that parents can be liable for minors who violate the ordinance. IML sent a draft ordinance. Overall, not many downstate communities have done much on the topic yet. Pres. Munroe asked if we should include e-bikes so we don't have to do another ordinance later. She will talk to Atty. Schuering about adding e-bikes and potentially parent/guardian responsibility language. Trustee Andrade would like to see this done before spring. *Trustee Butcher made a motion tabling Ordinance 25-29. Trustee Reiss seconded the motion. Motion passed unanimously.*

ORD 25-30 - Consideration of an Ordinance Amending Chapter 33 of the Village's Code of Ordinances to Regulate the Recording of Public Meetings and Other Actions in Connection Therewith. Atty. Schuering added suggested language around placing of microphones. Trustee Andrade stated he believed they were given an earlier version. Pres. Munroe had the newest version which is the correct version. *Trustee Butcher made a motion approving Ordinance 25-30. Trustee Kindred seconded the motion.*

Roll Call vote was taken:

Trustee Andrade – yes	Trustee Butcher – yes
Trustee Eandi – yes	Trustee Giles-Brown – yes
Trustee Kindred – yes	Trustee Reiss - yes

Motion passed with 6 yes and 0 no votes.

NEW BUSINESS

Ordinances:

ORD 25-31 - Consideration of an Ordinance Amending Schedule V of Chapter 75 of the Village Code of Ordinances to Add Portions of Potomac Road as a Snow Emergency Route and Other Actions in Connection Therewith. Supt. Foster has requested that in the case of snow emergencies, all vehicles on this particular road will be cleared of vehicles in order to assist with plowing. *Trustee Butcher made a motion approving Ordinance 25-31. Trustee Andrade seconded the motion.*

Roll Call vote was taken:

Trustee Andrade - yes	Trustee Butcher – yes
Trustee Eandi – yes	Trustee Giles-Brown – yes
Trustee Kindred – yes	Trustee Reiss - yes

Motion passed with 6 yes and 0 no votes.

ORD 25-32- Consideration of an Ordinance Amending Section 111.020 of the Village's Code of Ordinances to Create a Class TS-G License; Impose Limitations of the Number of Licenses in Existence; and Other Actions in Connection Therewith. This is creating a new liquor license category to accommodate the Truck Stop being built next to the DG Market. This would allow for 24-gaming as well. It does not issue the license. It simply creates the license to exist for future application if needed. *Trustee Kindred made a motion approving Ordinance 25-32. Trustee Reiss seconded the motion.*

Roll Call vote was taken:

Trustee Andrade - yes	Trustee Butcher – yes
Trustee Eandi – yes	Trustee Giles-Brown – yes
Trustee Kindred – yes	Trustee Reiss - yes

Motion passed with 6 yes and 0 no votes.

ORD 25-33 - Consideration of an Ordinance Declaring Certain Personal Property Currently Owned by the Rochester Police Department as Surplus Property; Approving Disposition Thereof; and Other Actions in Connection Therewith. There is a list of items included in the ordinance – many pieces are technologically outdated. *Trustee Butcher made a motion approving Ordinance 25-33. Trustee Andrade seconded the motion.*

Roll Call vote was taken:

Trustee Andrade - yes

Trustee Eandi – yes

Trustee Kindred – yes

Trustee Butcher – yes

Trustee Giles-Brown – yes

Trustee Reiss - yes

Motion passed with 6 yes and 0 no votes.

Resolutions:

RES 25-35 - Consideration of a Resolution Approving a Proposal Submitted by Axon Enterprise, Inc. to the Village's Police Department; Authorizing Execution of an Agreement Related There to; and Other Actions in Connection Therewith. This equipment will go along with the ILEAS grant Chief Sommer reported on in his report. Trustee Andrade clarified that if the grant pays for first year, subsequent years will be included in the Village budget. Chief Sommer answered yes, that is correct. Who will be issued the new equipment? That has to be determined. Some current officers prefer the older equipment.

Trustee Kindred made a motion approving Resolution 25-35. Trustee Giles-Brown seconded the motion.

Roll Call vote was taken:

Trustee Andrade - yes

Trustee Eandi – yes

Trustee Kindred – yes

Trustee Butcher – yes

Trustee Giles-Brown – yes

Trustee Reiss - yes

Motion passed with 6 yes and 0 no votes.

President thanked several Trustees for their involvement in various activities: Trustees Reiss and Kindred for reaching out to Chief at RPD and doing the interviews. Trustee Butcher for taking the initiative of reaching out to other communities around the topic of e-vehicles. Office Manager Burris for making it through the audit, who was only on property for 3 days. There will likely be some small changes coming, but nothing major or scary that came out of it. The office ladies were helpful during the process as well.

No COW meetings in November or December.

Anything for the December agenda needs to be to Pres. Munroe by Dec. 1.

Trustees Andrade and Reiss attended the Fire Department public hearing. Trustee Reiss reported there was a great deal of information shared around the training facility. There were concerns expressed by various community members against the building. From the community, there seemed to be a great deal of push back. The firefighters seemed to be more positive in their support. Did they give any sort of timeframe for this? Trustee Reiss stated that none was shared. Between the property, pad, and facility, there would be about \$450-500,000 for a total cost. Trustee Andrade added that no one is arguing if training is needed. The concern is the location and proximity to residential neighborhoods.

UPCOMING DATES:

Upcoming Dates to Remember: (some meetings are tentative and could change, but will have the proper 48 hours posting notice)

Tuesday, November 11, 2025

Tuesday, November 18, 2025

Thursday & Friday, November 27 & 28

Monday, December 8, 2025

Thursday, December 4, 2025

Office Closed in Observance of Veterans' Day

Planning and Zoning Commission at 7 pm

Office Closed in Observance of Thanksgiving

Village Board Meeting @ 5:30 pm

Village Staff Christmas party at noon

Motion to Adjourn

Trustee Butcher made a motion to adjourn the meeting. Trustee Kindred seconded the motion. The motion passed unanimously at 6:32 pm.

Respectfully submitted,

Angela Gerberding
Village Clerk